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Executive Assistant to DCI

6 June 1952

Director of Training

Weekly Summary Report

1. Upon request of OPC for a reading improvement course for a field branch of approximately forty persons, a completely new course has been organized and provided to OPC. Since mechanical aids other than Harvard Films could not be sent, the course was based on the motivation technique and designed as follows:

- a. Six to eight weeks duration.
- b. Comprises Harvard Reading Films, vocabulary books and surveys, reading tests, text books and work books.
- c. Each period consists of a reading speed test, Harvard Reading Films and comprehension checks, and a discussion topic such as "Concentration, Vocabulary Building, and Reading for Different Purposes."

2. Planning for the next CIA Intelligence School course, to start on 15 July, is proceeding on the basis of a six-week course of full-time intelligence work with no foreign language. This is in contrast with previous course of twelve to fourteen weeks with study of a foreign language half time. The new concept envisages training many more persons per year and anticipates the assignment of all overt incoming professionals to this intelligence course prior to assignment to their Office.

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4. Eighty-four students working in eleven languages are currently enrolled in introductory and self-study courses at the "I" Building language laboratory.

5. As of 6 June, 644 CIA personnel are enrolled in various courses and training programs under the jurisdiction of the Office of Training.

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